



Office Assistant
UCEP BANGLADESH

Job Category: Security/Protective Services

Job Source: ০০০০০০০০ ০০০০০০০০

Job Summary

Posted On: 14 Jul 2025

Application Deadline: 24 Jul 2025

help to **learn** skills to **earn!**

 **UCEP** Bangladesh

VACANCY ANNOUNCEMENT

UCEP Bangladesh is inviting applications from qualified candidates for the following 07 positions (16 posts) for **MTB-UCEP Skills Training Institute (MUSTI)** funded by **MTB Foundation** in **Mymensingh**.

SL	Name of Position	No. of Vacancy
01	Head of Training Institute (HTI)	01
02	Lead Trainer	05
03	Trainer	05
04	Employment and Social Inclusion Officer	02
05	MIS Officer	01
06	Officer, Finance, Accounts and Admin	01
07	Office Assistant	01

For details, please visit <https://jobs.ucepbd.org> or www.bdjjobs.com.
The last date for submitting the application is **July 24, 2025**.

Applications without requisite qualifications and experience will not be considered.